Tips for New Grad Nurses on Resumes, Applications, and Interviews - Show Notes

**Resumes**
- Perfect, no typographical errors
- Don’t put all of your clinical experience
  - Put things that are relevant to this job
- Put people other than your clinical instructors; nurses on the unit, MD’s, manager
  - Get a team of cheerleaders - people who will vouch for you
- Networking begins in nursing school
  - Make a good impression EVERYWHERE
- Don’t think only clinical people can write resumes
  - Volunteers, administrators, administrative assistants, leadership

**Applications**
- Don’t wait until graduation to apply
  - Do this way before graduation
  - Look at the websites of prospective facilities
- HR departments are slow
○ Give it a few weeks before calling about the status of an application
○ Many won’t even let you call them; they just update online portals

● Video interview tips
  ○ Don’t look at the floor
  ○ Look at what’s behind you - remember they are seeing that!
  ○ Don’t wait until the last day

Interviews

● First impression begins with scheduling the interview
  ○ Don’t be difficult to schedule because it looks bad
● Look up information on the facility, work into the conversation
● Questions beforehand
  ○ Go over them at home, with others - even if it looks silly!
● Strike the balance between confident and cocky
● Handwritten thank you note post interview - looks awesome
● Make sure you’re speaking positively about yourself and not negatively about others to make yourself to look good

More resources

● Your Last Nursing Class: How to Land Your First Nursing Job by Beth Hawks, MSN RN-BC
● Nursing Interview Questions and Answers - FreshRN blog
● Uncensored Thoughts of a Nurse Interviewer: From Inside the Interview Room - Nurse Code blog